



Effective May 1, 2011

Registration fees

International

- \$100 for study permit applications
- \$20 (no study permit application needed)
- \$250 for co-op (study and work) permit applications

Immigrants/Citizens

- \$10

*Returning students to ISS who have taken a six month break or longer are required to take a new assessment test. The fee is \$20 for International students and \$10 for immigrants/citizens.

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Special Services for Students

- **Postponement (2 weeks notice required)** **\$50.00**
 - *includes requesting a break from classes or postponing start date of classes
 - *includes visa-related postponements
 - *new letter of acceptance included, if needed
- **Change** **\$10.00**
 - *includes changing from one class to another and changing the time of the class
 - *new class must start within 30 days of request for change, otherwise it will be considered a postponement
- **Student ID Cards** **\$10.00**
- **Certificates** (If requested within one month of course completion) **Free**
 - Late requests **\$10.00**
- **Transcripts** **\$15.00**
- **ID Letters** **\$10.00**
- **Duplicate and additional letters** **\$10.00**